



20 July 2023

Moving up letter – Year 12 to Year 13

Dear Parent/Carer

We have been really proud of the way in which Year 12 have settled in to their studies here at NUSA Sixth Form. We are going to continue to raise our expectations in the new academic year and as such, wanted to write to you to outline what the students can expect in Year 13.

NUSA Sixth Form has experienced a number of changes and transitions over the year and we are excited by how much it will be growing in the new year. We are grateful for your child's commitment and positive attitude around their studies and we look forward to the journey ahead with them.

Dress Code

As a Sixth Form student, although they will no longer wear a uniform, they are expected to dress in smart sensible clothing in the sixth form as they are a role model to our younger students within the academy and taking pride in our appearance is important as we all represent the academy community.

In extreme cases a student will be asked to return home and change before returning to the sixth form and a parent/carers will be informed. In the event of being sent home the student will be expected to complete any missed learning at the end of the same day.

Equipment

All students must have the following equipment, if you need specific equipment for a subject your class teacher will inform you.

- Black and blue pens and a pencil
- A ring binder folder
- A4 notebook
- A ruler and eraser
- Highlighters
- A diary/planner
- A bag to carry your equipment (please ensure your bag is large enough to carry books and folders etc)
- You are welcome to bring your own laptop from home, however our insurance will not cover any damage, loss or theft of any personal possessions including phones. It is your responsibility.

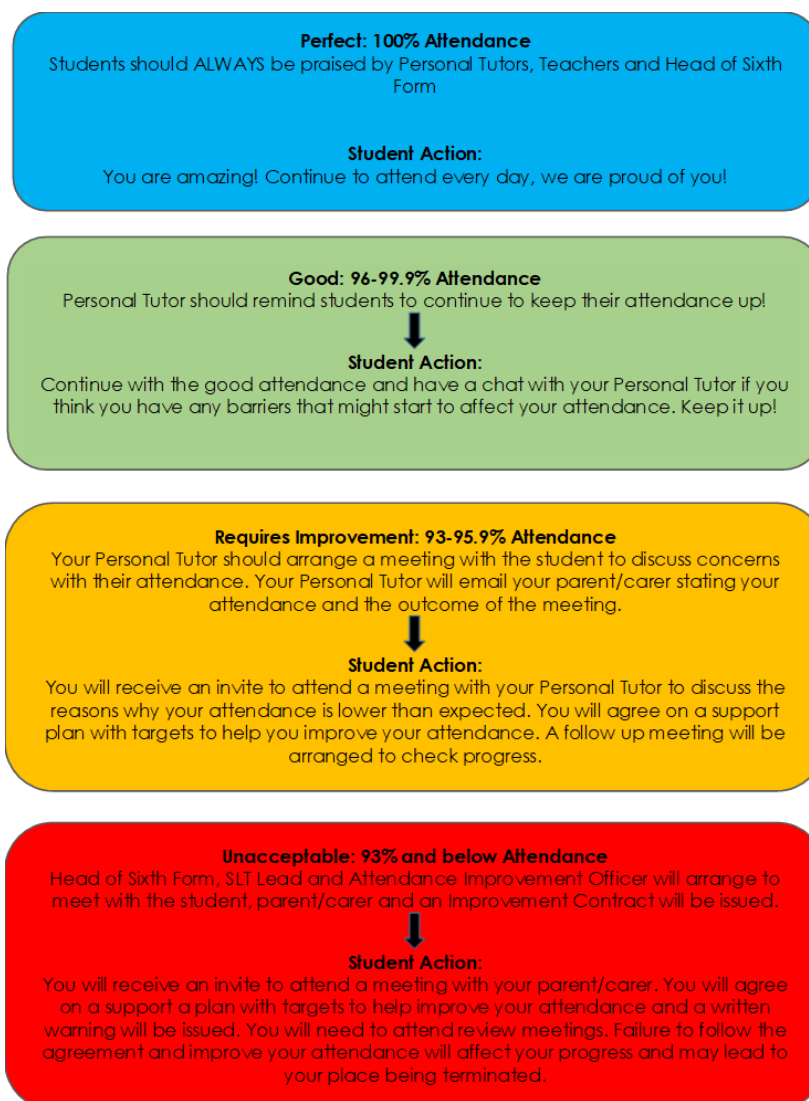
Mobile Phones

Students should not be on mobile phones when moving around the school building or during lessons. Mobile phones can be used in the Sixth Form Common Room or in the Study Room. This also includes the use of headphones.

Attendance

If students are aware in advance that they will be absent for any reason they need to have absence authorised by the Head of Sixth Form prior to ensure the absence is agreed and recorded. Evidence will be needed for all appointments.

Authorised absences include medical appointments and interviews. We encourage students to book university visits at the weekends where possible. Routine medical appointments, driving lessons and work commitments are not to be made during the college day and will not be authorised. Unsatisfactory levels of attendance may result in the withdrawal of a students' place in Sixth Form.



Key dates

Final day of term – Friday 21st July

First day back – Tuesday 6th September at 8.40am

I wish you a happy, healthy summer and look forward to welcoming your child back in September 2023.

Yours sincerely
Miss L Strawson
Head of Sixth Form