







25<sup>th</sup> April 2017

Dear Parent(s) / Carer(s),

Year 7 Admission to NUSA – September 2017

I am delighted you have been offered a place at NUSA for your child, and I am writing to offer you a warm welcome to our learning community. You will soon receive more information from us about the transition process for your child, which we can help you with from start to finish.

Your child is joining NUSA at an exciting time, with our pupils achieving some remarkable successes in examinations, sporting competitions and fundraising for charity. We hope to meet you all at our 'Meet Your Tutor' evening, but in the meantime here is some of the essential information about NUSA that you and your child will need to know to get started:

	<p><b>Transition Days:</b> On Wednesday 5<sup>th</sup> &amp; Thursday 6<sup>th</sup> July our new pupils will spend two days at NUSA, to start to settle in and find their way around. The days will start at 9:00 a.m. and finish at 3 p.m. Pupils will need to arrive at NUSA in their primary school uniform between 8:30 and 9:00 a.m. Lunch for all of the pupils will be provided free of charge on both days.</p>
	<p><b>Meet Your Tutor Evening:</b> On Thursday 13<sup>th</sup> July you will have your first opportunity to meet your child's tutor. The evening will start at 6:30 p.m., and staff will be available until 7:30 p.m. Please complete the information forms accompanying this letter and bring them with you to the evening.</p>
	<p><b>First day of the school year:</b> Pupils' first day will be Monday 5<sup>th</sup> September 2017.</p>
	<p><b>School Day:</b> All pupils must arrive in school by 8:40 a.m. Lessons finish at 3:15 p.m.</p>
	<p><b>School Uniform:</b> Our school uniform is supplied by Price &amp; Buckland. At the end of the transition days on 5<sup>th</sup> and 6<sup>th</sup> July there will be an opportunity for pupils to try on samples of our school uniform, and for parents to place an order. We appreciate that the cost of a new uniform is significant and so we offer a uniform allowance of up to £70 for Year 7 pupils who meet the criteria for free school meals, either now or at any time during primary school.</p>
	<p><b>Paying for school meals:</b> Pupils can buy food during morning breaks as well as lunchtimes. We have a cashless system that allows you or your child to top up their account in school or on-line.</p>

We will write to you again soon, with more information about each stage of the transition process, but in the meantime, I wish your child the best of luck in their final term at primary school, and I look forward to meeting you soon.

Yours sincerely,



**Mark Watts**  
Head of School