

Wednesday 18th March 2020

Dear Parent/Carer,

Further to the letter uploaded to our website yesterday, I would like to outline our provision for pupils in Year 8, 9, 10 and Post 16 due to the partial closure of the school amid the Covid-19 pandemic. The letter below explains:

- a) Our Expectations for pupils during school closure
- b) How pupils can access lessons and resources via our website
- c) How pupils can access lessons and resources in the absence of internet/ IT equipment

Expectations

All pupils are expected to follow their timetables from home. For example if a pupil has Mathematics on their timetable during period 1 on a Thursday - then they would be expected to complete their maths work during this time.

The work set by the teacher will be mostly a combination of recall and consolidation activities. The teacher will also provide pupils with resources and links to websites and videos to support their learning. In some subjects, teachers may set research tasks and / or extended projects. Teachers will set deadlines for completion of all tasks.

Pupils will be expected to complete all work to the best of their ability. Once they have completed the task they will be expected to email their work to their classroom teacher, whom will save and record the completion of the task. If an assessment is set by the teacher – this will be marked and graded as is normally the case. Pupils will be expected to complete assessed tasks in exam conditions.

Pupils will be able to email their classroom teachers for support/guidance during the working day if they find they are struggling with work set.

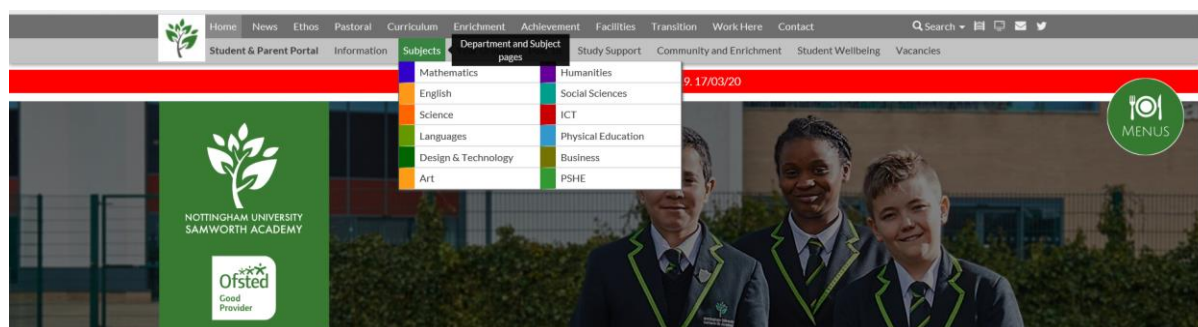
A full list of emails for all teachers can be found on our website.

Access to lessons/resources – Website

Our teachers will upload work to our school website on a regular basis. Our school website address is:

<https://nusa.org.uk/>

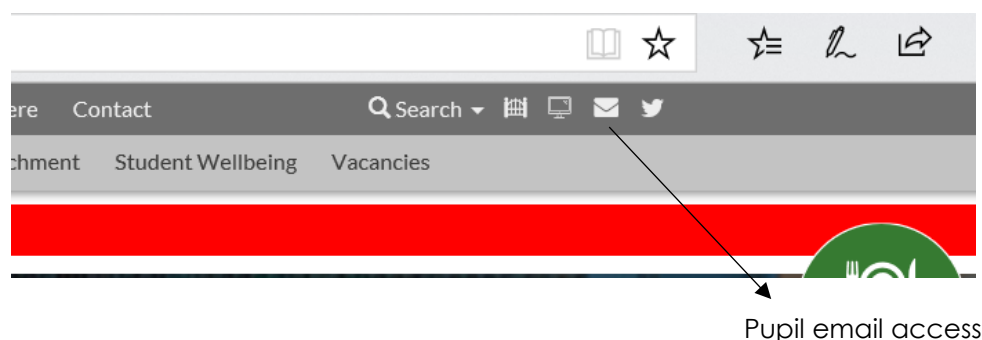
To access the work set by each teacher – pupils must go to the subject area on our website:



In each of the subject areas there will be a link to the year group. If a student clicks on their year group, it will allow access to the class work and resources.

Once classwork has been completed, pupils will be expected to email the work to their teacher. The email addresses of all our teachers can be found by clicking on the 'Information' tab followed by 'staffing'.

Pupils can then access their email by clicking on the 'envelope' icon at the top right hand corner of our website:



Access to lessons/resources – paper based

We understand that not all pupils will have access to laptops / smartphones or internet facilities. In these circumstances we will be happy to provide paper based resources and activities for pupils to complete. Pupils will have the same expectations as those completing work online except they will not be expected to submit their work via email. Instead they will be asked to save their workbooks and bring into school when we re-open.

We highly recommend that pupils access work via our website, as teachers will be able to monitor and track completion/non completion of work. If you would like your child to receive paper based work, then you must inform your child's Head of Year, whom will make the necessary arrangements for work to be sent home. It will be your responsibility to ensure your child completes the work set.

As you can appreciate all schools are facing unique circumstances, so it is important that at NUSA we are able to contact you regularly with any updates / changes to the state of affairs. In order to do this we would like you to contact school if you have recently changed your telephone numbers and/or email addresses, so we can update our systems.

I will routinely update you with additional information, as and when we receive it from the Department for Education and Public Health England.

Thank you for your continued support.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'E Howard', written in black ink.

Emma Howard
Head of School